# The Annual Fund 2022/23

GRESHAM'S FOUNDATION

**Monthly/Annual Donation**

I would like to make a monthly/annual (*delete as appropriate*) contribution of £_____

Please allow four weeks for the Direct Debit to be set up.

**Single Donation**

I would like to make a donation of:

☐ £50 ☐ £100 ☐ £250 ☐ £500 ☐ £1000 ☐ Other £ _____

☐ I enclose a cheque or charity voucher made payable to The Gresham's Foundation

☐ By BACS – Greshams Foundation, Account Number 90976350, Sort Code 20-30-99 (IBAN: GB40 BARC 2030 9990 976350)

**PLEASE COMPLETE IN BLOCK CAPITALS**

Title Forename

Surname

Address

Town Postcode

**Please provide the following information if you would like to be contacted in any of these ways:**

Telephone

Mobile

Email address

**I would like my gift to support**

☐ Bursary Fund

☐ Unrestricted Fund

☐ The Houses (please specify below which Senior School House)

**Are you a UK taxpayer? If so, you can make your gift worth more at no extra cost. Please tick the box below.**

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☐ I wish Gresham's to Gift Aid my donation and any donations I make in the future or have made in the past 4 years. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. I understand The Gresham's Foundation will reclaim 25p of tax on every £1 that I give. Please notify The Gresham's Foundation if you want to cancel this declaration, change your name or home address, or no longer pay sufficient tax on your income and/or capital gains. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Date: / /

The Gresham's Foundation (Registered Charity Number 1109441)

**The Direct Debit Guarantee**

DIRECT Debit

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Charities Aid Foundation (CAF) re The Gresham's Foundation will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request CAF re The Gresham's Foundation to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by CAF re The Gresham's Foundation or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when CAF re The Gresham's Foundation asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

**Instruction to your Bank or Building Society to pay by Direct Debit**

Service User Number

| 6 | 9 | 1 | 2 | 1 | 3 |
|---|---|---|---|---|---|

The Gresham's Foundation, Gresham's School, Cromer Road, Holt, Norfolk. NR25 6EA

Name(s) of Account Holders

Bank/Building Society Account Number

Sort Code – –

**Name and full postal address of your Bank or Building Society:**

To the Manager

Bank/Building Society

Address

Postcode

**Instruction to your Bank or Building Society**

Please pay CAF re The Gresham's Foundation Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with CAF re The Gresham's Foundation and, if so, details will be passed electronically to my bank/building society.

Signature(s)

Today's Date / /

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

**Please return to: The Development Office, Gresham's School, Cromer Road, Holt, Norfolk, NR25 6EA.**

**Alternatively phone +44 (0)1263 714529 or make your donation online at www.greshams.com/support-us/donate-now/**

Registered with FUNDRAISING REGULATOR